

## **EN HOTEL Fujisawa – Hotel Rules and Regulations**

These regulations are established to ensure a safe and pleasant stay for all our guests at EN HOTEL Fujisawa. We appreciate your understanding and cooperation.

### **1. Check-in and Check-out Time**

Check-in: From 3:00 PM

Check-out: By 10:00 AM

For inquiries regarding luggage storage before check-in or after check-out, please contact the front desk.

### **2. Safety Check After Check-out Time**

If we are unable to contact a guest after the check-out time (10:00 AM), and it cannot be confirmed whether they have left or are out, hotel staff may enter the room to confirm the guest's health and safety.

This action is taken as a risk management measure based on the Ryokan Business Act. We appreciate your understanding in advance.

### **3. Identification at Check-in**

Guests may be requested to present a valid government-issued photo identification (such as a driver's license, passport, Individual Number Card, or residence card) at check-in for identification purposes.

Foreign nationals who do not have a registered address in Japan will be asked to present their passport, and a copy will be taken and retained.

Please note that failure to comply with this requirement may result in refusal of accommodation.

### **4. Nighttime Locking of the Entrance**

For security reasons, the basement entrance will be locked from 10:00 p.m. to 6:00 a.m. During these hours, please use the main entrance to access the hotel.

### **5. Smoking**

Smoking including the use of electronic and heated tobacco products, is prohibited throughout the premises, including guest rooms, except in designated smoking areas. In the event that smoking or traces such as cigarette butts are found in a non-smoking room, the actual cost of deodorization, cleaning of bedding, curtains, wallpaper, and any other expenses required to restore the room to its original condition will be charged.

### **6. Use of Fire**

The use of candles, mosquito coils, fireworks, or any other items involving fire, as well as any acts that may cause a fire, are strictly prohibited throughout the premises.

**7. Non-Guest Access to Guest Rooms**

Entry of non-registered guests into guest rooms is strictly prohibited. Please use the shared space in the first-floor lobby for any meetings or visits.

**8. Handling of Facilities and Equipment**

In case of damage to or loss of hotel property, compensation may be requested based on actual costs.

**9. Prohibition of Cooking in Guest Rooms**

Cooking in guest rooms using appliances such as hot plates is not allowed due to fire safety and hygiene concerns.

**10. Consideration for Noise Levels**

During nighttime and early morning hours (10:00 PM – 7:00 AM), please keep noise to a minimum, including the volume of TV, music, and conversations, to avoid disturbing other guests.

**11. Valuables Management**

Please use the in-room safe to store your valuables. The hotel is not responsible for loss or theft of personal belongings.

**12. Prohibited Behavior and Harassment**

Any aggressive or inappropriate behavior toward other guests or staff may result in cancellation of your stay. We do not tolerate any form of customer harassment.

**13. Emergency Situations**

In case of fire, earthquake, or other emergencies, please refer to the evacuation route posted inside the room door and follow the staff's instructions promptly.

**14. Compliance with Laws and Regulations**

This hotel is operated in accordance with the Ryokan Business Act and other applicable laws and regulations. We kindly ask all guests to comply with these rules and related laws during their stay.

These rules may be revised or updated as necessary.

**Last updated: September 1, 2025**